



# PACKAGING SUBMISSION FORM

V1.7

For information regarding the submission of packaging please consult the BBFC website at [www.bbfc.co.uk](http://www.bbfc.co.uk)

**British Board of Film Classification** 3 Soho Square London W1D 3HD t:020 7440 0299 f:020 7287 0141 [www.bbfc.co.uk](http://www.bbfc.co.uk)

**Title of Work** .....  
(for distribution)

**Title of Work(s)** .....  
included on video  
(if different from above)

.....

.....

Purchase Order No. ....

Release Date .....

<b>SUBMITTING COMPANY</b>	<b>COMPANY TO INVOICE</b> (if not as Submitting Company)
Account No. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Account No. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Company .....	Company .....
Name of Contact .....	Name of Contact .....
Address .....	Address .....
.....	.....
Telephone .....	Telephone .....
email .....	email .....

Please ensure that you fill in the account number. If you have not submitted a work before and do not have an account with the BBFC please email [newaccount@bbfc.co.uk](mailto:newaccount@bbfc.co.uk) or ring reception on 020 7440 1570 to activate your account. If you have forgotten your account number please do the same.

All paperwork, with the exception of the invoice, is sent to the submitting company unless advised to the contrary by the client.

**Format in which submitted:** (only the following are acceptable)

Colour artwork with/without transparencies: (interim approval only)

Trimmed colour proofs in triplicate

Finished sleeves in triplicate

I confirm that the submitted sleeves are actual size, that claims made on the packaging are true and that any stills come from scenes included in the classified version.

I undertake to ensure that the category symbols displayed on the version(s) released for sale or hire will reflect the category awarded to the highest rated work contained on the tape or disc. If the category differs from that on the approved sleeve, I will ensure that the replacement symbols and statements will be in full accordance with the Video Recordings (Labelling) Regulations 1985 and will not vary in terms of size, position, etc. from those shown on the approved packaging.

SIGNED ..... Date .....

for and on behalf of the submitting company

I acknowledge that this packaging submission is subject to the current BBFC conditions of business which are available on request from the BBFC and from their website. I understand that this is a voluntary scheme of self regulation administered by the BBFC and the VPRC on behalf of the industry and that video submissions from companies participating in the packaging scheme will not be issued with certificates until packaging has been approved by the VPRC.